

Want to Join Our Team? Please complete this application and email to
 Club Manager: gm@emporiacc.org or return to: 1801 Rural St, Emporia, Ks. 66801

Emporia Country Club, Inc.

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin.

PERSONAL INFORMATION

Date _____

Name _____

Present Address _____
 Street City State Zip

Permanent Address _____
 Street City State Zip

Phone No. _____

Referred By _____ Are you 21 years of age or older? Yes No

EMPLOYMENT DESIRED

Position _____ Date You Can Start _____ Desired Salary _____

Are You Employed Now? Yes No If So May We Contact Your Present Employer? Yes No

Ever Applied to this Company Before? Yes No Where? _____ When? _____

EDUCATION	Name and Location of School	Last Year Completed	Circle	
			Did You Graduate?	Subjects Studied and Degree (s) Received
Grammar School	_____		Yes No	
	_____		Yes No	
High School	_____	1 2 3 4	Yes No	
	_____		Yes No	
College	_____	1 2 3 4	Yes No	
	_____		Yes No	
Trade, Business or Correspondence School	_____	1 2 3 4	Yes No	
	_____		Yes No	

General

Subjects of Special Study or Research Work _____

Job Related Skills (typing, driver's license, etc.) _____

Activities Other Than Religious

(Civic, Athletic, etc.) _____

EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, SEX, COLOR, OR NATIONAL ORIGIN OF ITS MEMBERS.

(Continued)

FORMER EMPLOYERS List below your last four employers, starting with the last one first.

Date Month and Year	Name and Address of Employer	Salary (upon leaving)	Position	Reason for Leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				
From _____ To _____				

REFERENCES List below three persons not related to you, whom you have known at least on year.

Name	Address	Position	Phone #	Years Acquainted
1				
2				
3				

AUTHORIZATION

I authorize investigation on all statements contained in this application. I understand that misrepresentation of information requested is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without cause and without any previous notice.

Date _____ Signature _____

In Case of
Emergency Notify _____

Name

Address _____

Phone No. _____

DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY

Interviewed By _____

Date _____

REMARKS:

INS Form 1-9 completed? Yes No

Hired	For Dept.	Position	Will Report	Salary Wages
Approved: 1.		2.	3.	
Employment Manager		Dept. Head		General Manager